

09062021 MB/CW IngHall

9 June 2021

Dear Parent/Carer

Your child has been offered the opportunity to experience an Arts week at Ingestre Hall Residential Arts Centre. Over the week your child will work with Artists in Residence in either Art, Music, Dance or Drama workshops.

The total cost for the week will be £330.00. This will include transport, accommodation, all meals and artist fees. Spending money will not need to be paid to the school but approximately £20.00 will be sufficient to take. At this stage we only require a **non-refundable deposit of £60.00, which should be paid via the WEDUC app only by Friday 22 October 2021.** **Please note we no longer accept cash payments in school.** You should have previously received an email or letter with an enrolment code for WEDUC but if you do not have this please email [info@thelinkacademy.org.uk](mailto:info@thelinkacademy.org.uk) and you will be sent one. This will reserve a place for your child subject to high standard of behaviour and attendance. The Link Academy reserve the right to remove pupils from this trip. The remainder of the money will be collected in instalments at the end of the following months:-

- |                 |   |        |
|-----------------|---|--------|
| • November 2021 | - | £60.00 |
| • December 2021 | - | £60.00 |
| • February 2022 | - | £50.00 |
| • March 2022    | - | £50.00 |
| • April 2022    | - | £50.00 |

Please adhere to the above payment schedule. ***If your child pulls out of the trip, all payments are non-refundable unless there is a medical reason supported by a doctors' note. In this case it will be your responsibility to inform the school and pursue the claim for any monies lost.*** Places are purely on a first come first serve basis and numbers are limited.

We will be leaving school promptly at 9.00am on Monday 16 May 2022 and will arrive back to school at approximately 11.00am on Friday 20 May 2022. Pupils will not be required to wear school uniform but the same standard of behaviour as in school will be required. More information will be available closer to the trip.

A risk assessment is available on request at The Link Academy. Medical and contact Information held by school will accompany the trip. Can I remind parents that it is their responsibility to inform the school of any changes. Please contact the school prior to the trip if your child's contact, photographic or medical details have changed.

If you require further information, please do not hesitate to contact Miss Bates at school on 01384 986550

Yours faithfully

Mrs E Edwards-Morgan  
Principal